# HO-16

## CHANGE ORDER

DATE:_____

CHANGE ORDER NUMBER: _____

TO:  *(Contractor)*      _____

FROM: *(Homeowner)*  _____

PROPERTY ADDRESS:   _____

_____

DESCRIPTION OF CHANGES:

_____

_____

_____

_____

_____

| | |
|---|---|
| The original Contract sum was | $ _____ |
| Net change by previous Change Orders | $ _____ |
| The Contract Sum prior to this Change Order was | $ _____ |
| The Contract Sum will be increased/decreased by this Change Order | $ _____ |
| The new Contract Sum, including this Change Order, will be | $ _____ |

The Contract Time will be extended _____ by _____ days.

_____          _____
CONTRACTOR                                                              HOMEOWNER

BY: _____          BY: _____

APPROVAL:

_____
PROGRAM ADMINISTRATOR